

# WebAssign®



## Welcome to WebAssign!

1<sup>st</sup> Day of Class  
Physics 272  
Spring 2009

1730 Varsity Drive  
Suite 200  
Raleigh, NC 27606

Tel: (800) 955-8275 or (919) 829-8181  
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E-mail: [info@webassign.net](mailto:info@webassign.net)

August 27, 2008

# How to Self-Enroll in WebAssign

Your instructor has decided to allow students to self-enroll into this WebAssign course.

- Please go to the login page at <https://webassign.net/login.html>
- The Class Key for Physics 272 is: umd 4001 3021

# Click the I have a Class Key button

## Student Resources

[Technical Support](#)

[Student Guide](#)

## Faculty Resources

[Technical Support](#)

[Online Manual](#)

## WebAssign Login

### Welcome to WebAssign!

Username

Institution [\(what's this?\)](#)

Password [\(Reset Password\)](#)

Use the username, institution, and password provided by your instructor or account representative.

[Log In](#)

[\(Trouble Logging In?\)](#)



Students: If your instructor gave you a Class Key, add yourself to that class here.

[I have a Class Key](#)

Tip: bookmark this page for quick access to WebAssign.

# Enter and Submit the Class Key

## Class Key

Enter the Class Key that you received from your instructor. You will only need to complete this once. After you have created your account, you can log in on the main page.


### Class Key

*Class Keys generally start with an institution code, followed by two sets of four digits.*

# Verify Class Information

- If the correct course and section is not listed, check with your instructor.

**Verify Class Information**

 Your Class Key has been recognized.

Verify that this is your class information.

Course 002 - Section 01  
Instructor: Rita Norris  
WebAssign University

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# Create a New Account or Use Your Existing One

- To create an account, select the first button and click **Continue**.
- To use an existing account, select the second button and log in using your login information.

**Verify Class Information**

Your Class Key has been recognized.

Verify that this is your class information.

Course 002 - Section 01  
Instructor: Rita Norris  
WebAssign University

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I need to create a WebAssign account.

I already have a WebAssign account.

Username

Institution

Password

# For New Accounts, Enter Your Information

## Log In Information

Required fields are marked with an asterisk (\*).

Preferred Username \*

*Your username may contain letters, numbers, and the following characters: underscore (\_), hyphen (-), period (.)*

Institution Code

**webassign**

Choose a Password \*

Re-Enter Password \*

*Passwords are case-sensitive.*

## Student Information

Required fields are marked with an asterisk (\*).

First Name \*

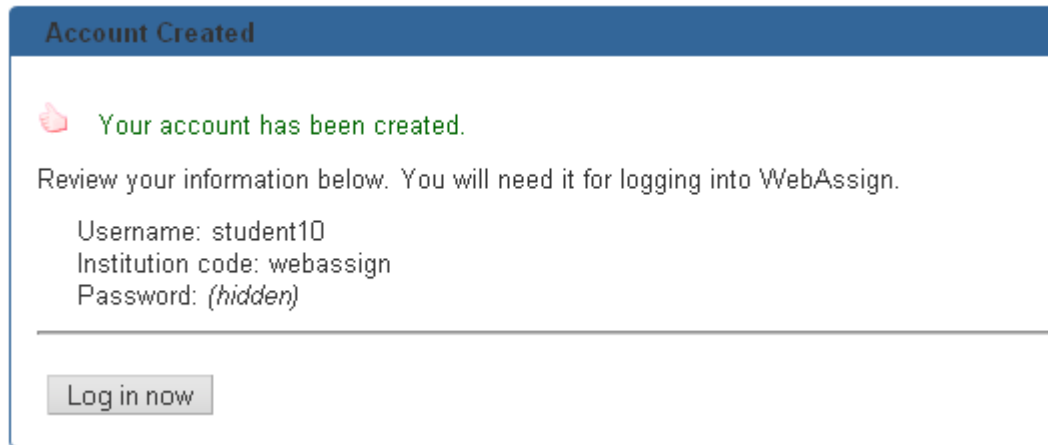
Last Name \*

Email Address \*

Student ID Number

# Be Sure to Remember your Login!

- After clicking **Create My Account** a confirmation page displays.



- Remember what you entered as your username and password.
- Click **Log in now**



# How Do I Pay for WebAssign?

After logging in you may see a notice that includes Grace Period information and payment options.

- You can
  - register a code number if you have an Access Code card
  - or-
  - you can buy an Access Code online with a credit card.
- After the Grace Period you will see the payment options and not be able to continue without entering an Access Code.

# Payment/Code Registration Screen


WebAssign

Wednesday, August 27, 2008 03:27 PM EDT

Logged In as student@webassign

[Logout](#)

[Home](#) | [My Assignments](#) | [Grades](#) | [Communication](#) | [Calendar](#)

 [Notifications](#) | [Guide](#) | [Help](#) | [My Options](#)

Home

WebAssign Test Student  
Chem 231, section 001, Spring 2008  
Instructor: Mike Norris (WebAssign Staff)  
WebAssign University

## WebAssign Notices

According to our records you have not yet entered an access code for this class. The grace period will end Tuesday, September 9, 2008 at 3:26 PM EDT. After that date you will no longer be able to see your WebAssign assignments or grades, until you enter an access code.

If you have an access code (purchased with your textbook or from your bookstore) choose the appropriate prefix from the menu below. If your access code is not listed please contact your instructor.

-or-

You may purchase an access code online.

[Purchase an access code online](#)

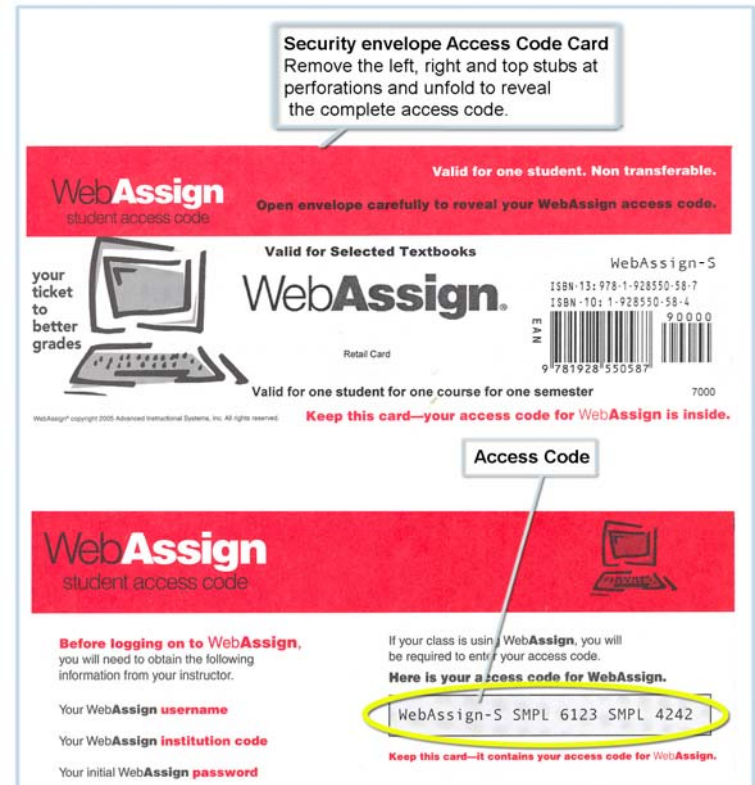
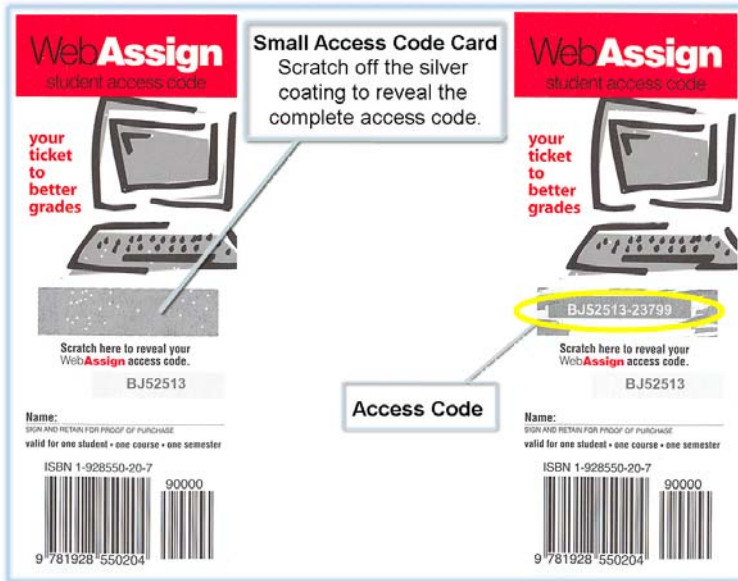
[Continue without entering an access code](#)

(12 days remaining)

# What Does An Access Code Look Like?

Your access code card will look like this

or this



# How Do I Reset My Password?

- After logging in, click the My Options link in the upper right corner.
  - Fill in your new Password then re-enter for confirmation.
  - Fill in your old Password where requested in the lower left corner.
  - Be sure to add an email address if none is listed.
  - Click Save.

My Options [Close this window](#)

**Personal Info** **Settings**

<b>Username</b>	studentdemo	
<b>Institution</b>	WebAssign University (webassign)	
<b>Fullname</b>	Class, Student	
<b>Email Address</b>	<input type="text" value="student@democlass.com"/>	
<b>Change Password</b>	<input type="text"/>	(enter new password)
	<input type="text"/>	(reenter for confirmation)
If you made any changes above enter your current password here and then click save:		
<input type="text"/>		<input type="button" value="Save"/>

# What If I Forget My Password?

- If you know your username, institution code and the email address on file for your account, you can request to reset your password from the login page.



The screenshot shows the WebAssign Login page. At the top, there is a red header with the text "WebAssign Login". Below the header, the page says "Welcome to WebAssign!". On the left side, there are three input fields: "Username", "Institution" (with a link "(what's this?)" next to it), and "Password" (with a link "(Reset Password)" next to it). Below the "Password" field is a red "Log In" button. To the right of the input fields, there is a message: "Use the username, institution, and password provided by your instructor or account representative." At the bottom right, there is a link "(Trouble Logging In?)".

- Otherwise you will need to ask your instructor to reset your password.

# Student Guide

- Links to the WebAssign Student Guide are available on your login page and after logging in. Please read over the guide so you are familiar with:
  - How to access and open assignments
  - How to submit answers to various types of questions
  - How to ask your teacher for help
  - How to view scores and grades
  - How to find additional available resources

# Need Additional Help ?

## ■ Phone support: (800) 955-8275

- 8:00 am - 8:00 pm ET Mon-Fri
- 2:00 pm – 10:00 pm ET Sun

## ■ E-mail support: [support@webassign.net](mailto:support@webassign.net)

- 8:00 am - 11:00 pm ET Mon-Fri
- 12:00 pm – 4:00 pm ET Sat
- 12:00 pm – 10:00 pm ET Sun